BY-D
KN
DAV

CONSTITUTION,

BY-LAWS AND RULES OF ORDER,

OF

ALPHA LODGE,

No. 1.

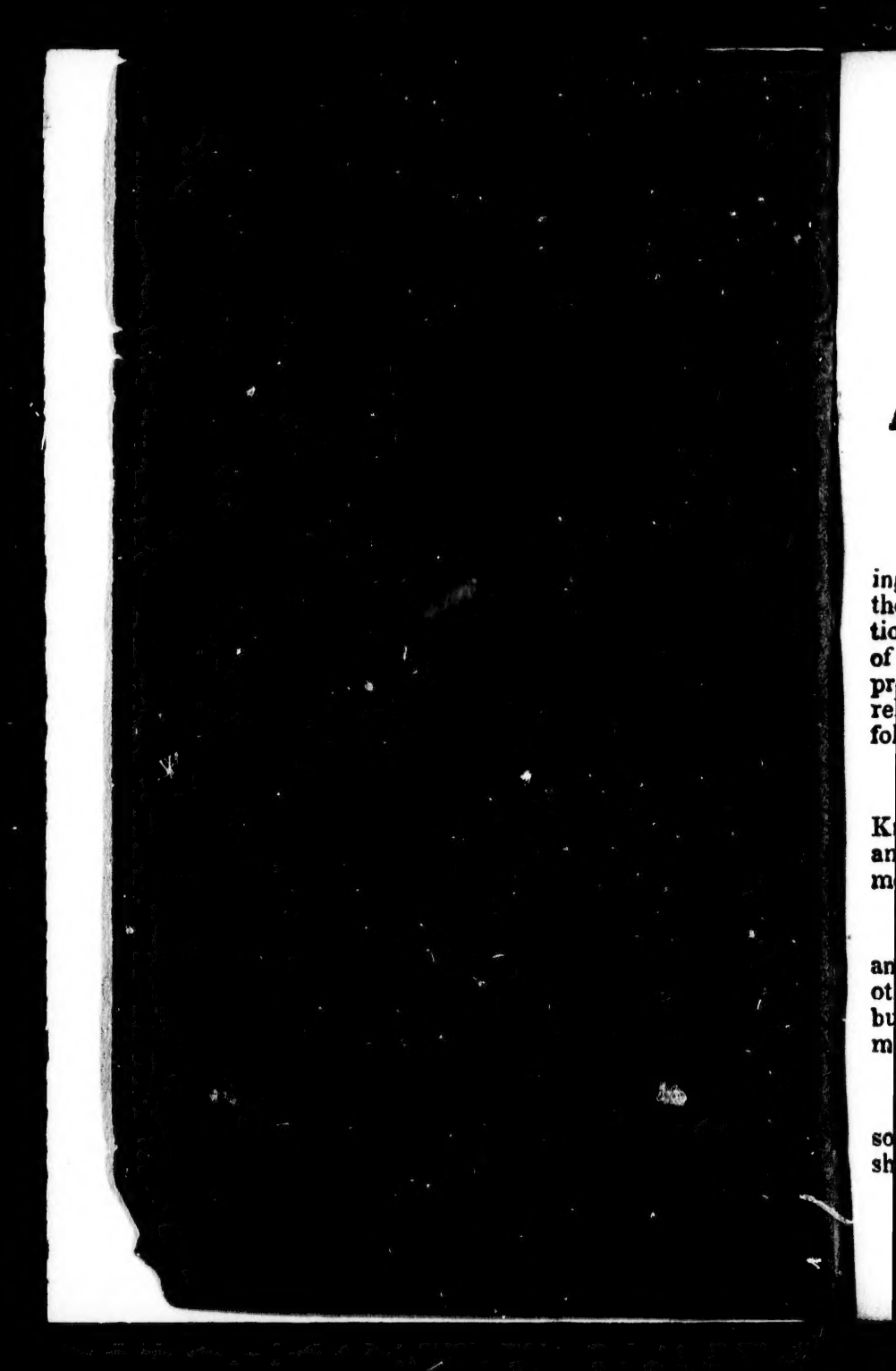
KNIGHTS OF JERICHO,

CANADA WEST.

Instituted December 27, 1852.

BROCKVILLE:
DAVID WYLIE, PRINTER, RECORDER OFFICE.

1853.



CONSTITUTION

OF

Alpha Lodge of Knights of Jericho,

NO. 1.

PREAMBLE.

We, whose names are annexed, desirous of cementing more closely the bonds of brotherhood, advancing the cause of Faith, Hope and Charity, affording additional aid in sickness and adversity, cultivating feelings of mutual respect, promoting moral and mental improvement among ourselves, and extending our social relations, do agree to associate together, and adopt the following Constitution and By-Laws:—

ARTICLE I. NAME.

This Association shall be called the Alpha Lodge of Knights of Jericho, No. 1, of the Province of Canada, and shall meet for business at least twice in every month.

ARTICLE II. PLEDGE.

We will not make, buy, sell, nor use as a beverage, any spirituous or malt liquors, wine or cider, or any other alcoholic beverage, whether enumerated or not; but will use all honorable means to prevent their manufacture or use, or the traffic therein.

ARTICLE III., MEMBERSHIP.

All white male persons, of good moral character, of sound health, of the age of fourteen years and upwards, shall be eligible to membership and none others.

ARTICLE IV., TERMS.

The terms shall commence on the first regular meeting in May, September and January, and end on the last meeting in April, August and December of each year.

ARTICLE V., OFFICERS.

The officers shall be a W. C., W. V. C., W. R., W. A. R., W. F. R., W. T., W. C., W. M., W. D. M., W. S., and W. Jr. S., and R. and L. H. S. to the Worthy Chief.

ARTICLE VI., SUPPORTERS.

The W. C. shall appoint two Supporters to assist him in the performance of his duties.

ARTICLE VII., ELIGIBILITY TO OFFICE.

No brother shall hold any office in a Lodge, unless he has taken all the degrees. A Lodge may re-elect or take the members on the floor—no other qualification required except taking the Degrees, and being free from debt to the Lodge.

ARTICLE VIII., ELECTION OF OFFICERS.

The officers shall be elected by ballot at the last regular meeting of each term, and installed at the next regular meeting. They shall have a majority of all the votes cast, and if three or more candidates are balloted for, the one having the lowest number of votes shall be withdrawn at each balloting. All vacancies occurring during the term, shall be filled at a regular meeting. The brother who fills such vacancy to the end of the term, shall be entitled to the honors of a full term.

ARTICLE IX., DUTIES OF OFFICERS.

Sec. 1.—The W. C. shall preside at meetings, enforce the laws, rules and usages, appoint all committees and officers not otherwise provided for; he shall have the control and possession of the private books and

papers, giving the casting vote in case of a tie, excepting at an election of officers,—announce the result of all votings, fill vacancies, call special meetings when requested by five members in writing, and draw upon the W. T. for all benefits and appropriations made by the Lodge. He shall with the W. V. C. constitute the Visiting Committee, whose duty it shall be to visit weekly all sick and disabled brethren, report their condition every meeting, notify members to attend upon and sit up with them, when necessary, and receive and pay over all benefits. Provided, That when the duties of the Committee are onerous he shall have power to appoint a sufficient number of members to aid in the performance of the duties.

ARTICLE X.

The W V C shall superintend the duties of the W S and W Jr S, and assist the W C, and in the absence of the W C, or any P W C, he shall preside.

ARTICLE XI.

The W R shall keep a true record of the proceedings of the Lodge; attend to all matters of correspondence; notify meetings when ordered; notify candidates of their election within one week; make out withdrawal and travelling cards after the form prescribed; fill up certificates, and attest to all benefits granted, and appropriations made at a regular meeting. He shall make out at the end of his term, for the Lodge, a full report of the proceedings; and also the returns to the Grand Lodge, which shall embrace the number of persons proposed, accepted, rejected, initiated, forfeited, admitted by a card, withdrawn, suspended, violated pledge, expelled, number of deaths, the whole number of members in regular standing, the number taken the first degree, second degree, and third degree,—the amount of receipts for initiation fees and dues, receipt for degree fees, amount paid for benefits, amount on hand, and the per centage due the Grand Lodge, together

with the name, occupation and residence of every person rejected, suspended or expelled, with the cause of expulsion—also the names of the W C and the W R elect, names of Representatives to the Grand Lodge, evening of meeting, and with the W C certify the same. He shall perform such other duties as may be required of him; and at the expiration of his term deliver up to his successor the property of the office.

ARTICLE XII.

The W A R shall assist the W R in the discharge of his duties, and act under his direction.

ARTICLE XIII.

The W F R shall keep correct accounts between the Lodge and each member, receive all moneys, and pay the same over to the W T each meeting, taking his receipt therefor, and at the close of each meeting announce the amounts received and from what source; he shall notify members six months in arears for dues and fines. He shall make a full statement of his accounts at the end of his term.

ARTICLE XIV.

The W T shall receive of the W F R all monies of the Lodge, subject to the orders drawn by the W C and attested by the W R at the direction of the Lodge. He shall keep an account of all receipts and disbursements, present a full report of the same at the end of his term, and give security if required by the Lodge. The Ch shall attend to the duties laid down in the Ritual.

ARTICLE XV.

The W M shall take charge of all property not otherwise provided for, keep the same in good order, and see that it is in its proper place at the opening of the Lodge. He shall introduce visitors and furnish them with suitable regalia. He shall perform such other duties as may be required of him, and render a full report at the close of the term.

ARTICLE XVI.

The W D M shall assist the W M in the performance of his duties.

ARTICLE XVII.

The W S shall attend the inside gate.

ARTICLE XVIII.

The W Jr S shall attend the outside gate.

ARTICLE XIX.

The W C of each term shall act as the P W C of the succeeding term.

ARTICLE XX., PROPOSITIONS.

All propositions for membership must be in writing, stating age, name, residence, occupation and references; the subject shall then be referred to a Committee of three for investigation, who shall report at the next regular meeting; the candidate may then be ballotted for with ball ballots, and if not more than two black balls appear against him, he shall be declared duly elected. If rejected shall not again be proposed in any Lodge under six months.

ARTICLE XXI.

Any brother applying for membership by deposite of card, shall pay half the initiation fee, and be subject to the same ballot as a new applicant.

ARTICLE XXII., FEES AND DUES.

The initiation fee shall not be less than two shillings and six pence.

ARTICLE XXIII.

The regular dues of each member shall not be less than one shilling and six pence per quarter.

ARTICLE XXIV.

On the death of a brother, or his wife, each brother shall pay one shilling to the Lodge.

ARTICLE XXV., DEGREES.

Any qualified brother, wishing to take a degree, shall make application for the same in open meeting, personally, or by proxy, when his application shall be referred to a committee of three, composed of degree members, reported upon at the regular meeting, and ballotted for as in election of members.

ARTICLE XXVI.

When a brother makes application he shall pay for each degree one shilling and three pence.

ARTICLE XXVII., BENEFITS.

As this Order is intended to be strictly a charitable institution, no provision is made in this Constitution in regard to paying benefits; the whole subject is left entirely in the hands of the subordinate Lodges, to pay or not pay. Sick committees must always attend to their duty. It is believed that much more good can be accomplished with much less money, without paying benefits than with. In a word, experience has satisfied most Orders, that a vast amount of money has been wasted in paying benefits.

ARTICLE XXVIII.

No money shall be appropriated or drawn from the treasury, except provided for, and the actual necessary expenses of the Lodge, unless by a two-third vote of the members present at a regular meeting.

ARTICLE XXIX., SUSPENSION.

Members shall be liable to suspension for non-payment of dues after four months; for indecent, direspectful or profane language in meetings; for bringing charges against a brother without a reasonable foundation; or failing to report a brother whom he knows to have violated the pledge.

ARTICLE XXX., EXPULSION.

Any member who shall violate the pledge, illegally

disclose the private affairs, knowingly propose unworthy members, follow any criminal or disgraceful pursuit, violate the Constitution or any principle of the Order, shall be liable to expulsion by a majority vote of members present at a regular meeting.

ARTICLE XXXI.

When a charge shall be preferred against a brother in writing, for neglecting or violating any duty, the W C shall appoint a committee of three to examine the evidence and report. They shall notify the accuser and the accused of the time and place of meeting; require their attendance; give the accused a written copy of charges preferred against him, and hear all testimony offered in proof or extenuation of the charges. Should the committee be convinced of the necessity of suspending or expelling the accused, they shall submit the resolution to that effect, together with a concise statement of the facts and circumstances proved before them.

ARTICLE XXXII.

The resolution may be considered at the same meeting when presented, provided the accused has been notified by the committee to be present. A majority of the members present voting in favor of the resolution, it shall be carried; but the Lodge shall be fully competent while a resolution for expulsion is under consideration, to vary the penalty to suspension.

ARTICLE XXXIII.

When the decision of the Lodge is not satisfactory, either of those interested shall have the privilege of an appeal to the Grand Lodge.

ARTICLE XXXIV.

A member who is in arears six months for dues, and has been notified by the W F R, may be suspended without proceeding in accordance with this article.

ARTICLE XXXV.

A suspended member may be re-instated by a two third vote of the members present at a regular meeting. Any member having been expelled shall not be proposed for membership under six months from the date of expulsion.

ARTICLE XXXVI., VIOLATING PLEDGE.

The charge of violating Article II. shall be presented in writing, duly signed, when it shall be referred to a committee of three members, who shall, as soon as practicable, summon the parties, and investigate the matter.

ARTICLE XXXVII.

If the committee agree that the charge is sustained they shall report the fact, with a resolution to the effect that the brother be expelled—which report and resolution may be considered at the same meeting when presented if the offending brother has been notified by the committee to be present.

ARTICLE XXXVIII.

If a majority of the members present at a regular meeting vote in favor of the resolution of the committee, the offending person shall forfeit his membership, and be declared expelled from the order.

ARTICLE XXXIX.

All votes to expel a member under this, and the previous article, shall be done with ball ballots.

ARTICLE XL., CARDS.

A card of withdrawal may be granted to a brother, who desires to join another Lodge. A travelling card may be granted to a brother, on his paying his regular dues for the period for which he desires it.

ARTICLE XLI., QUORUM.

Five members shall constitute a lawful quorum for the transaction of business.

ARTICLE XLII., DISSOLUTION.

This Lodge shall not have power to dissolve itself while there are seven dissenting members. If a proposition be made to dissolve, it shall lie upon the table four weeks, and notice thereof sent to the residence of each member. The seven or more shall have all the property of the Lodge.

ARTICLE XLIII., FEMALES.

It is thought by many worthy brothers of this Order that to admit females as Honorary Members, would do much to advance this noble Institution, and as no good reason has ever been offered why they should not participate in the advantages of this Order, it is thought best to give to each Lodge the privilege of admitting females or not. All propositions for females shall be visited by a committee of ladies; it shall be at their option to be initiated or obligated. They shall wear scarfs.—Old men, such as do not wish to become full members, may be admitted as honorary members.

ARTICLE XLIV., AMENDMENTS.

No alteration or amendment shall be made in this Constitution, unless by a two third vote of the members present at a regular session of the National Lodge.

BY-LAWS

OF

ALPHA LODGE,

No. 1,

KNIGHTS OF JERICHO.

ARTICLE 1—MEETINGS.

Sec 1. This Lodge shall assemble on Monday evening of each week (unless otherwise ordered by the Lodge), for the transaction of general business.

Sec 2. The hours of meeeting shall be from the 1st of April until the 1st of October at 8 o'clock, and from the 1st October to the 1st April at 7 o'clock.

ARTICLE II—MEMBERSHIP.

Sec 1. Propositions for membership shall be accompanied with the full amount of the Initiation Fee, which amount shall remain in the hands of the W R until after the ballot. If the candidate be rejected the fee shall be returned; if elected, the amount shall be paid over to the W F R, and should the candidate neglect to appear for Initiation, for one month after notice of election, he shall forfeit all claims against the Lodge.

Sec 2. The Initiation Fee, including use of Regalia, shall be fifteen shillings; and five shillings for each degree, exclusive of Regalia.

Sec 3. It shall be the duty of the W F R to see that every member on being admitted shall sign the Constitution and By-Laws of the Lodge.

Sec 4. No brother shall take part in the proceedings on the night of his admission to membership.

ARTICLE III—COMMITTEES.

Sec 1. The W C on the night of his installation shall appoint a Committee of finance to consist of three members whose duty it shall be to examine the books and accounts of the W F R and W T of the term last past, and also all claims against the Lodge for the current term, and report thereon at the same or next regular meeting of the Lodge.

ARTICLE IV—FUNERALS.

Sec 1. In case of the death of a brother, sister or a brother's wife the W C shall direct the W R to call a special meeting of the Lodge to attend the funeral.

Sec 2. The brothers shall proceed from the Lodge to the house of the deceased wearing the mourning badge; thence to the place of interment in order; and after the burial service return with the relatives to their residence, when they shall retire to the Lodge for dismissal.

ARTICLE V—ELECTION OF OFFICERS.

Sec 1. Officers shall be elected by paper ballotts; at the time of electing officers required by the Constitution the W C shall appoint three inspectors whose duty it shall be to see that the election be fairly conducted and to settle all disagreement which may arise during an election.

Sec 2. It shall be the duty of the W R and W A R to keep a regular poll list on which they shall enter the name of each elector.

ARTICLE VI—FINES &c.

Sec 1. The seat of any officer of this Lodge may be declared vacant for absence three successive regular meetings by a vote of two thirds of the members present at a regular meeting.

Sec 2. Every officer who shall be absent at any regular meeting, at roll-call, shall be subject to a fine of one shilling and three pence, and either the W R or the W F R not having his books in the Lodge at the appointed time shall be subject to an additional fine of one shilling and three pence.

Sec 3. Every brother shall be subject to a fine of one shilling and three pence for neglect of duty on a committee.

Sec 4. Neglecting to attend a funeral conducted by the Lodge shall render a brother liable to a fine of two shillings and six pence.

Sec 5. Should a brother ascertain that another brother is sick or disabled, and neglect to report the same to the Visiting Committee within twenty-four hours, shall be fined two shillings and six pence.

Sec 6. No member while under charges duly prefered shall be permitted to speak on any subject, other than such charges, nor to vote on any question whatever.

Sec 7. Any member knowing of another having violated Article II. of the Constitution and neglecting to inform the Lodge within two weeks, shall be fined five shillings.

Sec 8. Any officer of this Lodge while under charges duly preferred against him, shall be immediately suspended from office, during the investigation of such charge, and all books, papers, monies, documents,

securities, or other property in his possession or under his control belonging to the Lodge, shall forthwith be delivered by him to the W C or officer presiding.

ARTICLE VII—TAX.

The Lodge shall have the power to tax its members a sum not exceeding two shillings and six pence for any object by a vote of two-thirds of the Lodge present at any regular meeting after one week's notice.

ARTICLE VIII—DEGREES.

Sec 1. All members are required to attend at least three regular meetings of the Lodge before making application for the first degree.

Sec 2. All members of the first degree shall attend at least one meeting of said degree before initiation into the second degree.

ARTICLE IX—FEMALES.

Females may be admitted as honorary members of the Lodge by being proposed in the usual form by a brother, subject to be ballotted for as other applicants. Admission fee two shillings and six pence, exclusive of regalia.

ARTICLE X—CLERGY.

The fee for the admission of Clergymen shall be five shillings. No additional charge for degrees.

ARTICLE XI.

The Lodge shall be governed in all things not specified in these By-Laws by the usages of the Order.

ARTICLE XII—AMENDMENTS.

No additions, alterations or amendments shall be made to these By-Laws, nor shall any part of them be repealed or suspended, unless a proposition for the same be presented in writing to the Lodge, at least two regular meetings previous to the discussion, when, if two-thirds of the brothers present, voting, agree thereto, it shall be adopted.

RULES OF ORDER.

Rule 1. The order of business, as here arranged, may at any time be suspended, changed, or dispensed with by a special two-third vote. Five members shall constitute a quorum.

Rule 2. Every elected officer and brother shall be designated, in debate or otherwise, by his proper office or title.

DUTIES AND PRIVILEGES OF THE W. C.

Rule 1. It shall be the duty of the W C to preserve order and endeavor to conduct all business before the Lodge to a speedy and proper result.

Rule 2. He shall state every question properly presented to the Lodge, and before putting it to vote shall ask "Is the Lodge ready for the question," should no member offer to speak he shall rise to put it, and after he has risen no member shall be permitted to speak upon it unless by permission.

Rule 3. The W C shall have a casting vote in case of a tie, but in ordinary cases shall not vote. He shall announce all votes and decisions. His decisions on points of order shall not be debateable.

Rule 4. The W C shall have the right to call down any brother speaking under the head of "Has any brother anything to offer for the benefit of the Lodge," after he has spoken ten minutes.

Rule 5. All questions of order shall be decided by the W C, and shall be final unless an appeal be taken by two members, when the W C shall state his decision and his reasons therefor. The brothers appealing may then state their reasons of appeal, when without further debate the question shall be put in the following form "Will the Lodge sustain the decision of the chair?"

MOTIONS.

Rule 1. A motion must be seconded and repeated from the Chair, or read aloud by the W R, before it is debated. A motion shall be reduced to writing if any brother require it.

Rule 2. All resolutions shall be submitted in writing.

Rule 3. Any brother having made a motion may withdraw it with leave of his seconder, before it is debated; but not afterwards without leave of the Lodge.

Rule 4. A motion to amend an amendment to an amendment shall not be entertained.

Rule 5. On the call for a division of the question the majority shall decide. The call can only be granted when the division called for will leave distinct and entire propositions.

Rule 6. While a motion is pending no other motion shall be received—except to adjourn, to lay on the table, or the previous question, to postpone, to refer to a Committee, and amend, which shall have preference in the above order; and the three first shall be decided without debate.

Rule 7. The previous question can be called for by any brother, if seconded, shall be put in this form "Shall the main question be now put." If carried, it shall cut off all amendments not already adopted, and the main question shall then be taken without further debate.

Rule 8. The Lodge may consider questions as in Committee of the whole when the Chairman shall be invested with full power to enforce these rules. On rising of the Committee, its reports shall be entered on the minutes.

Rule 9. If any five members call for the yeas and Nays they shall be ordered by the W C, and so recorded.

Rule 10. Should a candidate be rejected, the case shall not be reconsidered more than once, and that

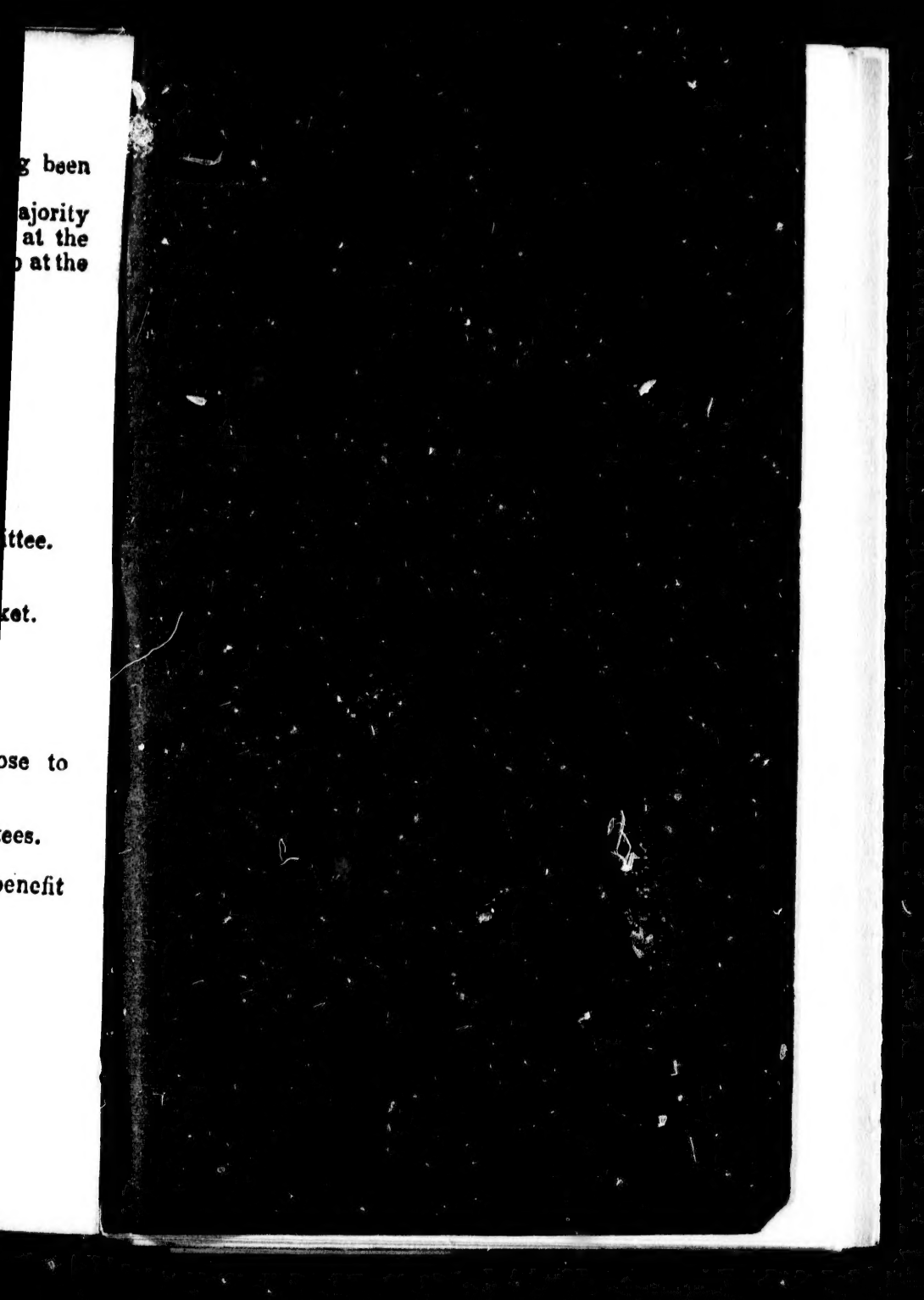
within three weeks ; one week's notice having been given.

Rule 11. Any two brothers voting in the majority may move for a reconsideration of a question at the same meeting or give notice that they will do so at the next meeting.

ORDER OF BUSINESS.

1. Opening of the Lodge.
2. Roll of officers called.
3. Reading the Minutes of previous meeting.
4. Reading of reports of Investigating Committee.
5. Election of Candidates.
6. Candidates elected to be Initiated.
7. Attending to unfinished business on the docket.
8. New business.
9. Payment of dues.
10. The W C shall enquire :—
    1st, Are any of the brethren sick ?
    2nd, Has any brother violated his pledge ?
    3rd, Has any brother a friend to propose to become a Knight of Jericho ?
11. Communications and Correspondence.
12. Receiving the reports of Standing Committees.
13. Receiving reports of Special Committees.
14. Has any brother anything to offer for the benefit of the Lodge.
15. Miscellaneous business.
16. Adjournment.

GOD SAVE THE QUEEN.



KNIGHTS OF JERICHO.

Form of Application for Charter.

We, the undersigned, being desirous of placing ourselves in a situation where we can promote the cause of humanity, and cement more firmly our fraternal relations, we request the Grand Lodge to grant us a charter to institute a Lodge by the name of ———, to be located in ———, County of ———.

Charter fee, $4; Degree work, $2.

☞ Applications must be sent to WILLIAM H. ELLERBECK, Most Honorable District Deputy Grand Chief, of the District of Canada West,

BROCKVILLE.